



Shree Kadva Patel Kelvani Mandal Managed  
**KRISHNA INSTITUTE OF ENGINEERING  
& TECHNOLOGY- JAMNAGAR**  
Approved by AICTE & Affiliated with GTU

**APPLICATION FORM FOR ACADEMIC/ADMIN POSTS**

**Instructions:**

1. Separate application form is to be filled up for each post.
2. Please attach certified copies of : school Leaving Certificate, Graduation and Post-Graduation mark sheets, Degree Certificates, Experience Certificates, Prizes awards etc.
3. Please attach extra sheet if required.
4. Post for which applied \_\_\_\_\_

To,  
The Principal/Director,  
Krishna Institute of engineering & Technology  
Jamnagar-361120

Sir,  
In response to your advertisement appeared in \_\_\_\_\_  
(Name of the Newspaper)

Dated \_\_\_\_\_, I hereby apply for the captioned post.

My particulars are as under:

**[A] Personal Details :**

1. Full Name :  
Mr. / Ms. / Mrs. / Dr. \_\_\_\_\_  
(surname) (name) (Father's / Husband's Name)

2. Permanent Address :

_____
_____
_____
Pincode : _____
Ph. No.(R) : _____
Ph. No. (M) : _____
Email : _____

_____
_____
_____
Pincode : _____
Ph. No.(R) : _____
Ph. No. (M) : _____
Email : _____

3. Family Background :

Father's Occupation : \_\_\_\_\_

Mother's Occupation : \_\_\_\_\_

4. Date of Birth : \_\_\_\_\_ 5. Age : \_\_\_\_\_

6. Place of Birth : \_\_\_\_\_ 7. Sex : \_\_\_\_\_

8. Nationality : \_\_\_\_\_ 9. Marital Status : \_\_\_\_\_

10. Languages Known (Please place tick [✓] mark)

	English	Hindi	Gujarati	Any Other[Specify]
Read				
Write				
Speak				

**[B] Educational Qualifications (Attach Mark sheets):**

Degree/ Diploma	Year	University/College	Subjects	Class	%Marks	Remarks
S.S.C.						
H.S.C.						
Diploma						
graduate						
Postgraduate						
Ph. D.						

**[C] Academic Experience:**

Designation	Institution	Period		Basic Pay. Rs.	Remarks
		From	To		

**[D] Professional Experience:**

Designation	Organization	Period		Emolument	Remarks
		From	To		

**[E] Research Experience:**

Designation	Organization	Period		No. of* papers presented / published	Remarks
		From	To		

**[F] Text Books / Reference Books Authored \* :**

Title	Year	Published By

\* Attach a separate detailed list.

[E] **Extra-Curricular Activities (attach a separate sheet if necessary) :**  
**Sports/Fine-Arts/Elocution Competition/NCC etc. at State/National Level.**

Name of Activity	State/National Level	Year

[F] **Name of References (other than relatives):**



**Any other relevant Information\* :** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\*(Attach a separate sheet if necessary)

**Current Basic Pay/Month Rs.** \_\_\_\_\_ **Current Gross Emoluments/Month Rs.** \_\_\_\_\_

**Expected Basic Salary/Month Rs.** \_\_\_\_\_

**Time required to joining** \_\_\_\_\_

I, hereby declare that the above information is true to the best of my knowledge. If selected, I assure you to work most sincerely and satisfy my superiors.

Thanking you,

Date:

Yours Sincerely,

Place:

\_\_\_\_\_  
Signature of Applicant

❖ **Below Listed Documents must be attested with application.**

1. School Leaving Certificate/Any Photo ID Proof.
2. Degree Certificate(s).
3. Last Two Semester's Mark Sheet.
4. All Experience Letter (if applicable).
5. Gazette Copy/Marriage Certificate for Confirmation of Candidate name (if applicable).
6. Other University Endorsement Letter for the post of Director/Principal, Professor, Associate Professor/HOD to consider teaching experience.
7. UGC approval letter for the degree awarding private/deemed universities outside of Gujarat.
8. AIU equivalent certificate for University out of India.
9. 2 Passport Size Color Photograph.